Hazleton Area School District Hazle Township Early Learning Center



Student Handbook 2023 -2024

Hazle Township Early Learning Center

1400 West 23rd Street Hazle Township, PA 18202 **Phone:** 459-3221 Ext. 23500 **Fax:** (570) 450-6547 **Website Address:** <u>www.hasd.k12.org/elc</u>



Mission Statement

The mission of the Hazleton Area School District is to educate all students to become selfdirected, life-long learners and responsible, contributing members of society.

General Number (570) 459-3221

Principal

Jeanne Conahan, Ed. D. Ext. 23505

Guidance Counselor

Desiree Sharkey Ext. 29516

Secretarial Staff

xxxxx Ext. 23500

Interpreter

Aurora Felix Ext. 23545

Assistant Principal

Mark A. DeLese, Ed. D. Ext. 29501

School Nurse

Tammy Limongelli Ext.23591

Security xxxxxx Ext. 23593



School Mission Statement

AT HTELC our philosophy is one of inclusion, acceptance, respect and tolerance. We believe all students are entitled to a quality education in an atmosphere that promotes self-discovery. The tone and climate of our school is upbeat and positive. At HTELC we embrace parent involvement and welcome parents to be an active partner with us as we strive to help all children maximize their potential!

NON-DISCRIMINATION POLICY

The Hazleton Area School District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities and provides equal access to all designated youth groups per the Boy Scouts Act. Inquiries regarding the non-discrimination policies may be directed to the Title IX Coordinator at (570) 459-3221 ext. 81566 or the Section 504 Coordinator at or (570) 459-3111 ext. 3156 at 1515 West 23rd Street, Hazle Township, PA 18202.

Drills

In an attempt to ensure the safety of your child, HTELC will be conducting various safety drills throughout the school year. These safety drills include evacuation drills to address fires, bomb threats, intruders and chemical spills. The drills are designed to prepare the faculty, staff, and student body in the unfortunate event that something should happen at HTELC. If you have any questions or concerns, please feel free to contact the school at 459-3221 Ext. 23500.







2023 - 2024 CALENDAR

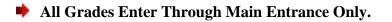
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KEYSTONE Dec. 4-15, 2023; Jan. 3-17 & May 13-24, 2024

NON-DISCRIMINATION POLICY The Hazieton-Ama School District does not discriminate on the basis of roces, color, national origin, sex, disability, or age in its programs and activities and provides equal access to all designated youth groups per the Boy Scotts Act. Inquirise regarding the non-discrimination policies may be directed to the Title IX Coordinator at (570) 453-321 set. B1856 or the Section 504 Coordinator at (570) 453-31111 Bat. 3156 at 1515 West 21rd Street, Hazle Township, PA 18202.

Board Approved 4/27/2023

Student Arrival Procedure



Breakfast is served beginning at 8:30 A.M. ELEMENTARY

Walkers should arrive no earlier than 8:45 a.m. and no later than 9:00 a.m. Enter using the main entrance. After 9:10 a.m. children are considered late and will be marked tardy.

Parents should not park in front of the school to talk with office personnel. You may park in the parking lot shown below and walk to the office.

Parent Pick-Up Procedure

Walkers are dismissed at **<u>3:10PM</u>** from the **<u>MAIN ENTRANCE</u>**. Please wait outside for your child behind the roped-off walkway.

Please do not park in bus lane. All parents must park in the parking lot shown below, get out of their car and walk to the main entrance to meet your child.



Students assigned to a bus must ride that bus home unless a note indicating that the student is to be picked up is signed by the parent and submitted to the homeroom teacher.

Parents <u>must</u> come to the door to sign students out of the building anytime a student needs to be excused early.



Our Faculty



Last	First	Grade	Room	
			Kindergarten	
Catania	Cassandra	К	440	
Makowiec	Renee	К	442	
Frumkin	Catherine	К	444	
Samec	Rebecca	К	445	
Wolfe	Lori	К	446	
Houser	Kimberly	К	447	
	·		1st Grade	
Paulshock	Denise	1	418	
Finn	Keelin	1	420	
Graham	Stacey	1	421	
Pahler	Ashley	1	422	
Potence	Mary Rose	1	423	
DeMarco	Rebecca	1	424	
Tarapchak	Brittney	1	426	
			2nd Grade	
Fetchko	Peggy	2	425	
Lashock	Kelly	2	427	
Sledjeski	Jennifer	2	428	
Clark	Amanda	2	429	
Carichner	Brittany	2	423	
Synoski	Pamela	2	430	
Karmonick	Kyle	2	431	
Natifiullick	кује	Ζ	432 Special Education	
Villar	Tatiana	AS	443	
Dougherty	Erica	K-2	443	
Dougherty			00	
Lisiewski	Carol	K-2	400	

			ESL
Chirico	Renee	ESL	403
Craig	Jessica	ESL	403
	_		Support
ТВА	ТВА	Itinerant	Room
Juka	Jonathan	Math	441
Scalleat	Kimberly	Reading	441
Foderaro	Dora	Speech	
			Specials
Vazquez	Arielis	ART	Art
Piccotti- Fanny	Charissa	MUSIC	Music
Petrulsky	Kristin	GYM	GYM
Uliano	Mark	GYM	GYM
		· · · · · · · · · · · · · · · · · · ·	Newcomer Teachers
Arias	Ana	К	408
Peguero	Gabriela	К	410
Roman	Raquel	К	411
TBA		К	413
Schirmer	Норе	1st	409
Drago	Mackenzie	2nd	406
Davis Fedullo	Melissa Kelly	3rd	401
Johnson	Kristen	4th	404
Elmy	Ryan	6th	405
Carlyon	Kristina	5th	407
Cheslock	Melissa	5th	402
			Newcomer Liason
Pamela	Rojas	K-6th	

Bell Schedule (HTELC)

REGULAR SCHEDULE								
	Teacher's Day: 8:10-3:40							
	Student's Day: 8:45-3:40							
PERIOD	TIME							
1	9:05-9:45							
2	9:46-10:24							
3	10:25-11:05							
4th	1 st Grade Lunch 11:06-11:46							
5 th	2 nd - 6 th Grade Lunch 11:47-12:27							
6	Kindergarten Lunch 12:35-1:05							
7	1:09-1:45							
8	1:50-2:30							
9	2:30-3:10							

Note: All teachers must be at their classroom door by 8:45 to monitor students entering their classrooms. At no time should students be lined up in the hallways.

Two Hour Delay						
PERIOD	TIME					
HR	10:45 - 11:05					
1 st Per.	11:05 -11:25					
2 nd Per.	11:25 – 11:45					
3 rd Per. LUNCH 1st Grade	1 st Grade, Art Teacher, Music Teacher, at 11:40-12:10 (1 st Grade switch plan from 3 rd to 4 th)					
4 th Per. LUNCH 2 ^{nd-6th} Grade	12:15-12:45					
5 th Per. LUNCH Kindergarten	12:50-1:20					
6 th Per.	1:25-1:45					
7 th Per.	1:45 - 2:05					
8 th Per.	2:05- 2:25					
9 th Per.	2:30 -3:00					
3 rd Period Plan to be taken 4 th Period						

EARLY DISMISSAL LUNCH SCHEDULE

(please be flexible on an early dismissal. If you can get your class out early, it would facilitate dismissal)

+2^{nd -} 6th Grade 11:25 – 11:50

SNOW DELAYS AND CANCELLATIONS



In the event the weather is bad, school may be cancelled or delayed. In the past school has been cancelled or delayed for snow, ice and very cold temperatures. Parents are asked to please check the school web site for up to the minute information regarding delays and cancellations.

On a Two-Hour Delay, the school doors open at 10:40 **Please do not send your child early!** Students who arrive early must return home. This is unsafe and the school cannot be held responsible for parents who do not adhere to policy

If the weather is bad or very cold, **PLEASE** watch channel 16, 22 or any local channel for the latest on school closings. You can also visit our web site to see if there is a delay or cancellation. <u>www.hasdk12.org</u>

PLEASE DO NOT CALL THE SCHOOLTO ASK IF THERE IS A DELAY we need to keep the phone lines open for emergencies

ALL HASD STUDENT POLICES CAN BE FOUND AT:

https://www.boarddocs.com/pa/hazl/Board.nsf/Public